

AGENDA

Meeting: Officer Appointments Committee
Place: Pitman Room - County Hall, Trowbridge
Date: Wednesday 2 August 2017
Time: 9.30 am

Please direct any enquiries on this Agenda to Roger Bishton, of Democratic Services, County Hall, Bythesea Road, Trowbridge, direct line 01225 713035 or email roger.bishton@wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114/713115.

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Membership:

Cllr Baroness Scott of Bybrook OBE (Chairman)	Cllr Chuck Berry
Cllr John Thomson (Vice Chairman)	Cllr Bridget Wayman
Cllr Steve Oldrieve	

Substitutes:

Cllr Laura Mayes	Cllr Jon Hubbard
Cllr Richard Clewer	Cllr Ian Thorn
Cllr Brian Dalton	Cllr Philip Whitehead
Cllr Bob Jones MBE	

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Public Participation

Please see the agenda list on following pages for details of deadlines for submission of questions and statements for this meeting.

For extended details on meeting procedure, submission and scope of questions and other matters, please consult [Part 4 of the council's constitution](#).

The full constitution can be found at [this link](#).

For assistance on these and other matters please contact the officer named above for details

AGENDA

1 **Apologies**

2 **Minutes of Previous Meeting** (*Pages 5 - 6*)

To confirm the minutes of the meeting held on 13 July 2017 (copy attached).

3 **Declaration of Interests**

To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.

4 **Chairman's Announcements**

5 **Public Participation**

The Council welcomes contributions from members of the public.

Statements

If you would like to make a statement at this meeting on any item on this agenda, please register to do so at least 10 minutes prior to the meeting. Up to 3 speakers are permitted to speak for up to 3 minutes each on any agenda item. Please contact the officer named on the front of the agenda for any further clarification.

Questions

To receive any questions from members of the public or members of the Council received in accordance with the constitution.

Those wishing to ask questions are required to give notice of any such questions in writing to the officer named on the front of this agenda no later than 5pm on **Wednesday 26 July 2017** in order to be guaranteed of a written response. In order to receive a verbal response questions must be submitted no later than 5pm on **Friday 28 July 2017**. Please contact the officer named on the front of this agenda for further advice. Questions may be asked without notice if the Chairman decides that the matter is urgent.

Details of any questions received will be circulated to Committee members prior to the meeting and made available at the meeting and on the Council's website.

6 **Urgent Items**

Any other items of business, which, in the opinion of the Chairman, should be considered as a matter of urgency. Urgent items of a confidential nature may be

considered under Part II of this agenda.

7 Exclusion of the Public

To consider passing the following resolution:-

To agree that in accordance with Section 100A(4) of the Local Government Act 1972 to exclude the public from the meeting for the business specified in Item No. 8 because it is likely that if members of the public were present there would be disclosure to them of exempt information as defined in paragraph 1 of Part I of Schedule 12A to the Act and the public interest in withholding the information outweighs the public interest in disclosing the information to the public.

PART II

Items during consideration of which it is recommended that the public should be excluded because of the likelihood that exempt information would be disclosed.

8 Appointment of Corporate Director - Growth, Investment and Place

A confidential report will be circulated.

OFFICER APPOINTMENTS COMMITTEE

MINUTES OF THE OFFICER APPOINTMENTS COMMITTEE MEETING HELD ON 13 JULY 2017 AT THE KENNET ROOM - COUNTY HALL, TROWBRIDGE BA14 8JN.

Present:

Cllr Baroness Scott of Bybrook OBE (Chairman), Cllr Steve Oldrieve, Cllr Bridget Wayman and Cllr Philip Whitehead (Substitute)

17 **Apologies**

Apologies were received from Cllr John Thomson, and Cllr Jerry Wickham who was substituted for at the meeting by Cllr Philip Whitehead.

18 **Minutes of Previous Meeting**

The minutes of the meeting held on 25 June 2014 were received and it was

Resolved:

To confirm and sign as a correct record, the minutes of the meeting of the Officer Appointments Committee held on 25 June 2014.

19 **Declaration of Interests**

There were no declarations of interest.

20 **Chairman's Announcements**

The Chairman had no announcements to make.

21 **Public Participation**

No members of the public were in attendance

22 **Appointments following Changes to the Senior Management Structure**

Joanne Pitt, Head of HR and OD, presented the report which comprised the proposed appointment into two Corporate Director posts on the grounds of finding suitable alternative employment within the council's new management structure.

23 **Urgent Items**

There were no urgent items.

24 **Exclusion of the Public**

Resolved:

To agree that in accordance with Section 100A(4) of the Local Government Act 1972 to exclude the public from the meeting for the business specified in Minute no. 25 because it is likely that if members of the public were present there would be disclosure to them of exempt information as defined in paragraph 1 of Part I of Schedule 12A to the Act and the public interest in withholding the information outweighs the public interest in disclosing the information to the public.

25 **Appointments following Changes to the Senior Management Structure (continued)**

Appendix 4 and 5 of the report were presented and after discussion it was

Resolved:

That subject to consultation with the leader and cabinet members, to approve the appointment of Dr Carlton Brand to the following post: Corporate Director Communities, Transformation & Resources, and statutory Electoral Registration Officer and Returning Officer.

That subject to consultation with the leader and cabinet members, to approve the appointment of Carolyn Godfrey to the following post: Interim Corporate Director pending recruitment to Corporate Director Children & Education (and statutory director of children's services) and Corporate Director Adult Care & Health (and statutory director of adult social services).

(Duration of meeting: 9.00am - 9.10 am)

The Officer who has produced these minutes is Becky Holloway of Democratic Services, direct line 01225 718063, e-mail becky.holloway@wiltshire.gov.uk

Press enquiries to Communications, direct line (01225) 713114/713115